



DATE: Monday, 9 August 2021

VENUE: Lumiere
Breakfast Creek Lifestyle Precinct, Petrie Room
194 Breakfast Creek Road, Newstead Qld 4006

ANTICIPATED GUEST NUMBERS:

Trade & Media Session 180
Public Session 240

ESTIMATE - STOCK REQUIREMENTS:

6-8 bottles per cuvée, across both trade and public events.

Use your discretion with tasting pours according to the anticipated guest numbers indicated.

SCHEDULE:

Set up from 11am (*call Jody upon arrival downstairs to swipe you up in the lifts - 0419 710 886*)
Trade and media tasting 1pm-5pm
Agents exhibiting only at Public session bump in from 4pm
Public tasting 6pm-9pm
Bump out 9-9:30pm

DELIVERY OF STOCK & POSM:

All items to be delivered to Wine-Ark, Fortitude Valley.

Delivery Address:

WINEARK - FORTITUDEVALLEY
Attention: Taste Champagne Brisbane Event
114 MONTPELIER RD
BOWEN HILLS QLD 4006
07 3854 1018

Please ensure all items are clearly labeled and marked for Taste Champagne.

Delivery window: Monday 19 July through to Tuesday 3 August 2021

Delivery times: Monday to Friday 8am to 5pm

Delivery slips/quantities: Email [Jody](mailto:jody) the box quantities to help ensure all your stock has been received.

Note: wine stock and POSM can be brought in with you on the day however please let Jody know if this will be the case.

STAFF ATTENDING/ MANNING EXHIBITOR TABLE - DEADLINE 1 JULY 2021

- Send through a full list of names (first & last) and company of your staff. This includes all staff who will be manning your table or assisting in any capacity at Taste Champagne and the cities that they will be attending.
- Due to COVID-related capacity restrictions we have had to cap the number of agents pouring on the day to no more than four (4) at the one time. Please contact [Jody](#) if this causes a problem and we'll do our best to accommodate your request.
- Staff names are included on the list at the door, so they will not need to register online for a trade pass.
- Non-pouring staff who wish to attend can register for a trade pass [here](#).
- Name tags will be printed for all pouring agents.
- Please advise if anyone in your team will require a GF or Vegetarian meal and we will do our best to accommodate.
- All staff manning/ pouring will need to have a copy of their RSAs with them. In addition, Melbourne and Brisbane venues require a copy of all pouring staff RSAs prior to the event.
- One the day ALL guests must sign in with "Check In Qld" App QR code at the door.

RSAs - REQUIRED BY 30 JULY

- All exhibitors pouring MUST hold a current Qld RSA and have a copy on them at the event.
- Email directly to [Jody](#) no later than Friday, 30 July 2021

WHAT YOU NEED TO BRING IN WITH YOU ON THE DAY:

- Ice bucket/s for keeping bottles cold on your table
- Your own branding display materials and POS displays, as you desire, such as printed materials, banners, dummy bottles, etc.
- Dummy bottles and gift boxes for our main room display as per previous years

PROVIDED AT THE EVENTS:

- Table
- Tablecloth
- Riedel Riesling Glasses
- Tasting Booklet
- Ice and tub to keep cuvées chilled throughout the day/evening (under your table)
- Antipodes sparkling and still water
- Large spittoons positioned around the room (disposable milkshake cups to be used for spitting)
- Sandwiches and rolls for agents staying on for the consumer event (will be served in the break, 5pm-6pm)

CHAMPAGNE SALES TO THE PUBLIC

As you know, we welcome you to sell direct to the public. You can of course take orders and process transactions on the night. However, since our events and venues are not licensed for wine sales, customers are not legally allowed to take wines away with them on the night. Please instead make arrangements to ship to them after the event.

COLLECTION OF ITEMS POST EVENT

- Taste Champagne team will provide a 'Pick Up' label template for each box/item for collection. A tape gun and tape will be on hand should you require.
- Any stock or items that require collection will be available from Jody's residence from Wednesday, 18 August.

OTHER

- MICA, located on the promenade, will be open until 2pm. Fantastic coffee, food and pastries available.

