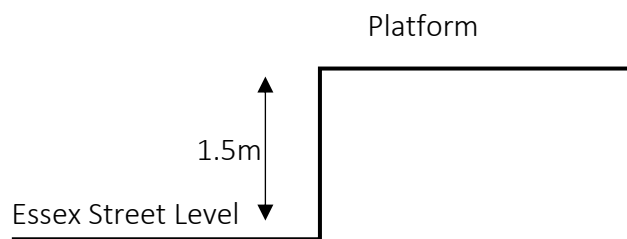
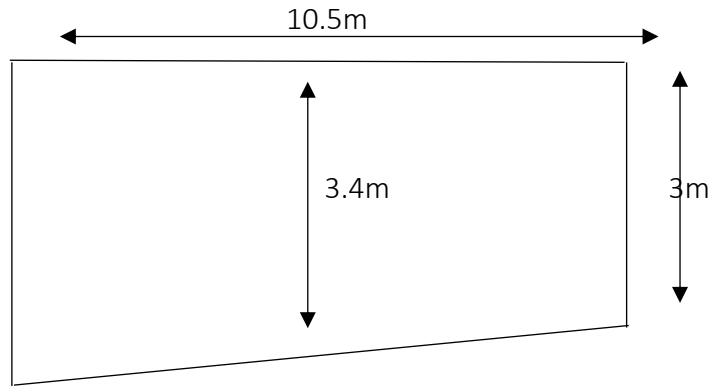


## Loading Dock Information

Maximum Clearance 3.4M



- Address: Four Seasons Hotel Sydney, Loading Dock, Essex Street, Sydney NSW 2000
- Access hours: Monday - Friday 7am - 3pm
- Hotel Phone Number: 02 9250 3100
- After hours, please contact security via the intercom, located next to the roller shutter
- Security Office is located on Harrington St, within the "staff entrance"
- All supplies requiring access into the hotel must have a visitor pass, which can be collected at security office to be used as an "on premise pass"
- There are no forklifts available. Trucks must have a tail lift
- There is a 30 minute load and unload time limit. All vehicles must be removed from the dock after this time. Parking is not permitted on the loading dock at any time.
- Left over pallets, an excess in boxes etc must be taken away and not left behind for Four Seasons to dispose of.
- Should you wish to access the back of ballroom for bump in a Security Guard is required for bump in and bump out at the fee of \$520 for each event